

# St. Joseph's Roman Catholic High School



## Initial Teaching Training (ITT) Policy

St. Joseph's is committed to Initial Teacher Training and has developed strong links with the HEI providers in the North West. We recognize the benefits of having the opportunity of working with these training institutions, as well as future generations of teachers, and believe that these benefits are reciprocal, leading to the general enrichment of the school and the profession.

The school's involvement in teacher training exposes both our pupils and teachers to new ideas and up to date knowledge in the classroom thereby improving the learning experience for all. The mentoring of trainees is a very rewarding role and it provides experienced teachers with a high level of continuing professional development through having opportunities, to reflect on and share good practice, in addition to developing skills in observation and feedback.

Our school's professional studies programme provides the appropriate guidance, support and training necessary to ensure our trainees experience a positive teaching and learning environment whilst on placement. This will include the development of both skills and knowledge which enables the trainee teachers to form a secure foundation upon which a successful teaching career can be built.

#### **What our trainees can expect from St. Joseph's:**

- ✚ A weekly meeting with your subject mentor as well as at least one weekly lesson observation
- ✚ The Professional Mentor will provide a Professional Studies Programme
- ✚ Support from your mentor and Professional Mentor on the background to the school, its students and procedures
- ✚ The opportunity to observe members of staff teaching in the department you are part of and in other curriculum subjects
- ✚ The opportunity to take part responsibility for a tutor group
- ✚ Help with job applications
- ✚ The opportunity to be involved in wider school enrichment activities
- ✚ To be treated like any other member of staff and take part in formal meetings and activities
- ✚ To be given support and guidance in lesson planning for the classes that you teach
- ✚ To be given constructive criticism about your performance in the classroom
- ✚ To be given the opportunity to teach a range of abilities

#### **What St. Joseph's expects from our trainees:**

- ✚ To sympathise with the catholic ethos of the school and be prepared to take part in the spiritual life of St Joseph's
- ✚ To follow all safeguarding procedures as laid down by the school.
- ✚ To follow the school dress code
- ✚ To be punctual and maintain a good attendance record, with absence procedures followed in the event of illness
- ✚ To be prepared to get involved in departmental and whole school activities
- ✚ To listen to advice and act on it
- ✚ To follow school and departmental procedures as found in school handbook
- ✚ To be prepared to show your notes, journals, observations and lesson plans to Subject Mentors and the Professional Mentor
- ✚ To be prepared to attend departmental and other team meetings
- ✚ To be prepared to attend Parents' Evenings
- ✚ To attend the staff briefing every Monday morning before the start of the day
- ✚ To work hard and contribute positively to our school and its pupils

- 📌 Act professionally in any discussions that take place with other teaching staff and fellow trainees
- 📌 To use your initiative, be able to work independently and avoid waiting to be told what to do/observe.

