



St Joseph's Roman Catholic High School

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Headteacher: Mr T McCabe | **Deputy Headteachers:** Mr M Graham, Mrs J Morgan | **Chair of Governors:** Mrs P Jones
Registered Charity Number: 1075795 | **Facebook/Twitter:** StJosephsRCHS

Dear Parent/Carer,

I am writing to invite you to the Year 8 Parents' Evening in the School hall on;

Thursday 25th January 2018 from 4.30pm-7.00pm

In the past it has proved very difficult to avoid queues and congestion during parents' evening so we are trialling a new system based upon parental feedback.

- There will be no appointment slots as in previous years for pupils/teachers. All teachers will be seated in the hall. If more seating capacity is needed, parents will be informed upon arrival.
- Parents will be able to speak with a teacher for a 3 minute slot
- We appreciate that 3 minutes may not be enough time needed to discuss your son/daughter's progress. Therefore, all parents/carers will be issued with a form on arrival to fill out should they wish to discuss further the progress of their son/daughter with the class teacher/ Head of Department.
- Teachers will be seated in the hall in alphabetical order to make it easier for parents to navigate.
- You will receive a list of your child's teachers when you arrive and a record of their progress to date. This is designed to replicate the process on GCSE results day.
- Mrs Hawkrigg- SENCo- will be available to see privately just outside of the main hall.

We realise that this system isn't yet perfect but feedback from other consultation evenings this year suggests that most parents find it more effective than the old system. It is extremely important to attend in order for students, staff and parents to discuss progress and next steps in their learning. Pupils are expected to attend the evening, in full school uniform, with their parents/carer as we feel it is important for your child's progress. If you are unable to attend the evening, could you please telephone the school to arrange a mutually convenient time for us to discuss any issues or concerns.

If any parents/carers have any mobility/access concerns, please contact either myself or Mrs Hancock, Year 8 Student Support Manager and we will accommodate appropriately.

Also another date for your diaries is 5th February 2018 which will be an information evening to introduce the Year 8 Options Process.

I look forward to seeing you all at Parents' Evening and being able to discuss the progress of your child.

Yours sincerely,

Mrs H Horridge

Head of Year 8

