



# St. Joseph's Roman Catholic High School

Chorley New Road | Horwich | Bolton | BL6 6HW

**Telephone:** 01204 697456 | **Fax:** 01204 669018

**Website:** [www.stjosephsbolton.org.uk](http://www.stjosephsbolton.org.uk) | **Email:** [office@st-josephs.bolton.sch.uk](mailto:office@st-josephs.bolton.sch.uk)

**Headteacher:** Mr T McCabe | **Deputy Headteachers:** Mr M. Graham, Mrs J Morgan | **Chair of Governors:** Mrs P. Jones

**Registered Charity Number:** 1075795 | **Facebook/Twitter:** StJosephsRCHS

22<sup>nd</sup> May 2018

Dear Parent/Carer

Below are explanations of where we use your child's information. Please indicate whether or not you consent to each of the following. Please be aware that there is no requirement to consent to each of these and that should you consent, this can be withdrawn at any time.

If you have any questions, please contact the school office or the Data Protection Officer, Mrs Angela Moore or at [office@st-josephs.bolton.sch.uk](mailto:office@st-josephs.bolton.sch.uk)

### Use of Technology & Cashless Catering

The school's cashless catering system uses pin numbers to operate. Your child is issued with a pin number this information is used for the school's cashless catering system. The school has CCTV across the site, and a policy on our website explaining how the images are used.

I give my permission for my child's information to be used for the school's cashless catering system

Yes  No

### Trips and Visits

You give your permission for your child to leave the school premises to attend school activities whilst he/she is a student at St Joseph's RC High School. You should inform the school in writing if you decide to revoke this permission mid-year. However, you will be sent full details along with a **specific** consent form for any adventurous or residential trips which your child may attend.

I give my permission for my child to leave the school premises to attend school activities

Yes  No

### Photography, Digital/Video Images, Website & Twitter Newsletter & Displays Student Images

Occasionally, we may take photographs of the students at our school. We use these images as part of our school displays and sometimes in other printed publications. We will also use them on our school website, Facebook page and Twitter account.

If we use photographs of individual students, we will not use the name of that child in the accompanying text or photo caption unless parents/carers have asked for school to share this e.g. out of school achievement (Facebook, Twitter, etc). If we name a student in the text, we will not use a photograph of that child to accompany the article. If a student has won an award and the parent would like the name of their child to accompany their picture, we will obtain permission from the parent before using the image.





From time to time, our school may be visited by the media who will take photographs or film footage of a high profile event. Students may appear in these images, which will sometimes be published in local or national newspapers, or on approved websites.

Please use the boxes below to indicate whether you give consent to each medium:

	Yes	No
I give permission for my child's photo to be used within school for display purposes	<input type="checkbox"/>	<input type="checkbox"/>
I give permission for my child's photo to be used on the school website	<input type="checkbox"/>	<input type="checkbox"/>
I give permission for my child's photo to be used in other printed publications	<input type="checkbox"/>	<input type="checkbox"/>
I give permission for my child's photo to be used on the school's social media sites	<input type="checkbox"/>	<input type="checkbox"/>
I give permission for my child to appear in the media	<input type="checkbox"/>	<input type="checkbox"/>
I give permission for my child to have a school photograph taken. I understand this printed/digital photograph can be purchased by parents	<input type="checkbox"/>	<input type="checkbox"/>
I give permission for my child's name to appear in social media (e.g. Stars of the Week)	<input type="checkbox"/>	<input type="checkbox"/>

**Marketing & Fundraising**

We would like to be able to inform you about school based events (such as open evenings, Parent Association fundraising events, class assemblies) either by phone, text, emails or letters.

Please use the boxes below to indicate how you agree for the school to contact you for these purposes (more than one box can be ticked if you consent for more than one medium of communication):

**Please confirm your most up to date contact details in the space below.**

Phone Call: \_\_\_\_\_

Text Message: \_\_\_\_\_

Email: \_\_\_\_\_

Letter: \_\_\_\_\_

None of the Above: - please specify alternative \_\_\_\_\_





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## Sports Permission

Do you give your permission for your child to take part in extra-curricular sporting activities which take place off the St Joseph's RC High School site, including extra-curricular events?

Yes  No

## Our Partnership Agreement

Please confirm that you have read and agree with the areas on the Partnership Agreement, which is in the student planner.

## Privacy Notice

This is a link to our website for the privacy notice.

<http://www.stjosephsbolton.org.uk/wp-content/uploads/2012/04/Parent-and-Student-Privacy-Notice-May-2018.pdf>. If you would like further information, please contact the school office.

## Agreement

I understand that this will be valid for the academic year, unless I inform the school otherwise in writing. I understand that I have the right to withdraw or amend this consent at any time and can do so by notifying the school in writing.

PARENT/CARER SIGNATURE
Student Name: Year/Form:
Signed: Date:

We would be grateful if you could please return this completed consent form to school by Friday 25<sup>th</sup> May 2018.

Yours sincerely

Angela Moore  
School Business Manager/DPO

