

St Joseph's Roman Catholic High School

Chorley New Road | Horwich | Bolton | BL6 6HW

Telephone: 01204 697456 | **Fax:** 01204 669018

Website: www.stjosephsbolton.org.uk | **Email:** office@st-josephs.bolton.sch.uk

Headteacher: Mr T McCabe | **Deputy Headteachers:** Mr M Graham, Mrs J Morgan | **Chair of Governors:** Mrs P Jones

Registered Charity Number: 1075795 | **Facebook/Twitter:** StJosephsRCHS

Dear Parent/Carer

To improve punctuality to lessons in school and to avoid lateness to class and hence a loss in learning time, we have introduced random punctuality checks across school to support pupils and staff. Any pupils who are out of class without an exit pass 5 minutes after the lesson has started will stay behind after school until 4.00pm in the first instance.

This has been communicated to all pupils in school with a view to promoting punctuality and enable all pupils to maximise learning time.

Unfortunately today, your child was not in class after the 5 minute period and will therefore be staying behind with staff from the Senior Leadership Team tomorrow night until 4.00pm as a consequence. Your child has been given the opportunity to give SLT a plausible reason why they were out of lesson, but they have failed to do so.

Could you please speak with your child about the importance of being in class learning rather than being on the corridors. Together, we can help your child achieve their full potential.

If you have any queries or questions, please contact a member of the Pastoral Support Team:

Year 7-8 Mrs Hancock

Year 9 Mr Houghton

Year 10-11 Mrs Anderton

Yours sincerely

M.Singleton

Mr M Singleton
Assistant Headteacher